

From: [Barbara Aldridge](#)
To: [Barbara Nann](#); [Gary Miller](#); [Susan Roddy](#); [Dipanjana Bhattacharya](#)
Subject: Fw: Notice of Violations -- Process Change
Date: 01/11/2010 02:46 PM

as I mentioned at our meeting.

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Notice of Violations -- Process Change

Wren to: R6 6SF-TE
Stenger

12/17/2009
08:38 AM

Cc: Sing Chia, Mark Peycke

Folks, I have not seen any notice of violations since I have been managing the enforcement section. However, in a discussion yesterday on a possible NOV, it occurs to me that if you, the RPM or OSC, and the attorney want to recommend a NOV, it should be briefed to the Branch Chiefs, both Mark and I, for approval. This will ensure that we are prepared to commit the Division Director's time in case the PRP requests dispute resolution. And, since an NOV can lead to dispute resolution or non-compliance, we need to have our case history and evidence prepared. In accordance with our new process to prepare and have an electronic collection of case evidence completed before issuing UAOs, I want you to work with the attorney and RPM or OSC to prepare the enforcement record as an electronic collection before the NOV issued. This will provide efficiency if the PRP does not comply with the NOV and we subsequently have to flip it to DOJ to enforce. If DOJ is called upon to enforce the NOV, the first thing they will ask for is our case evidence. Please note this process change and implement it with any future NOV's. Thanks